

Padbury Parish Council

DRAFT Minutes of the Padbury Parish Council Meeting held on Tuesday 10th December 2024 at 7pm

Present: Councillors P Burton (Chairman), S Dickens, F Morris, V Murray, D Green and D Barnes

Also present: P Molloy (Clerk), Buckinghamshire Councillor J Chilver and five residents

54. **Period of Public Participation**

Resident raised concern regarding the gate not being locked due to problems with the padlock, agreed to fit new one. Also agreed to lock the gate at dusk. Residents introduced themselves as just moved into the village and advised of their plans for their property.

Resident asked about the possibility of streaming the meetings, advised no internet at present in the pavilion. Also advised about consultation regarding online meetings.

Resident provided some feedback regarding current planning application.

55. **Apologies** – Buckinghamshire Councillor B Stanier.

56. **Declarations of Interest** – Councillor Green regarding the tennis club rent.

57. **Minutes**

Members approved the minutes of the meeting of the Parish Council held on the 10th September 2024 as a correct record - PPC/03/24-25.

58. **To receive updates from Buckinghamshire Councillors**

- Temporary traffic sign is currently not live. Have advised that the data will be shared once live.
- It was noted that the cycle path between Buckingham and Winslow had been cleared of weeds but some trees still seemed to overhang the path.

59. **Sports Field, Play Area and Woodland**

59.1 Pavilion items – it was agreed that no further spending will be undertaken until the building regulations issue caused by the insolvency of the building inspector is resolved (see 59.3).

59.2 Pavilion schedule of costs reviewed.

59.3 Pavilion building regulations – Members agreed to try and obtain PWC's inspection notes, cost £220 plus VAT. Members agreed to then apply for building regulations via Buckinghamshire Council.

59.4 Table tennis club – Members reviewed issued raised regarding the floor / condensation and agreed no further action was required.

59.5 Multi use games area – Members reviewed issue regarding the gate. Councillor Barnes to look into available options, Councillor Burton to provide link on details he found.

59.6 Play area – Members reviewed the issue regarding the concrete tunnels. Wicksteed can remove, cost £1230 – not agreed. Members noted that a local

farmer had offered to remove the tunnels when ground is firmer and this was agreed.

- 59.7 Update provided following pre-installation meeting at the playground regarding the installation of the new zip wire and springy – works to commence on the 6th January and will take about two weeks, subject to weather. Following a comment from Councillor Dickens it was agreed to revisit the position of the springy when installation commenced.
- 59.8 Play area/woods – Members discussed inspection by an arboriculturist – quotes would be obtained once all the trees that were the responsibility of the Council had been identified.
- 59.9 Woods – Annual inspection carried out, Councillor Dickens agreed to clear fallen trees following the storm and also the trees marked for felling.

60. Planning

- 60.1. Members reviewed the following new applications:
- 24/03365/APP – Householder application for single storey side extension and creation of new access for onsite parking – 1 Jubilee Cottages, Main Street. No objection.
 - 24/03211/APP - Householder application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End. No objection, but a comment would be added regarding exterior finish.
 - 24/03212/ALB – Listed building application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End. No objection, but a comment would be added regarding exterior finish.
- 60.2. The Old Vicarage, Thornborough Road – Details provided by residents, await formal notification from Buckinghamshire Council.
- 60.3. Members noted applications pending consideration and decisions made by Buckinghamshire Council, see list at end of these minutes.
- 60.4. 22/03695/AOP for 79 houses – Appeal received, start date 6th December. Councillor Burton provided update. It was agreed to write to Buckinghamshire Council asking for their approach to the appeal, as recommended by the Planning Inspectorate; and send a list of items for a S106 agreement. The Planning Inspectorate would be approached for an extension to the deadline for comments. It was agreed to ask a planning consultant for a price to provide a response on the council's behalf. A public hearing is timetabled for the 4th March and the public are allowed to attend and speak. Agreed to post on Facebook that an appeal had been made. A resident agreed to provide some data on the sewage treatment plant.
- 60.5. Neighbourhood Plan – Members considered cost of £375 plus expenses and VAT and agreed to place article in the next addition of the Padbury Pump to see if residents are interested. Check if anyone available via Buckinghamshire Council Planning or Community Impact Bucks. The Buckinghamshire Council local plan is now due in 2027.

61. Finance

- 61.1. Members noted the balances of the bank accounts as at 30th November:

- Barclays Community Current account ending 959 £18,817.28
 - Barclays savings account ending 970 £59,295.30
 - Barclays Millennium Wood account ending 198 £15,018.51
- 61.2. Members approved the following payments:
- P Molloy: £644.20 November net salary.
 - HMRC: £15.40 PAYE for November.
 - R Gough: £62.50 Caretaker for November. Standing order
 - M Jackson: £55 Securing the gate for November. Standing order
 - Lebara Mobile: £1.50 Mobile phone contract. Direct debit
 - ICO: £35 Data protection fee renewal. Direct debit
 - F Morris: £30 Christmas tree
 - Phillips Print & Stationers: £242.22 December/January pump printing
 - Octopus Energy: £88.48 Pavilion electricity for November
 - Traffic Technology: £390 (£325 plus £65 VAT) Annual maintenance of two speed signs
 - EON Energy Solutions Ltd: £46.80 (£39 plus £7.80 VAT) Repair to street light
 - NPower: £180.08 (£171.50 plus £8.58 VAT) Street lighting for October. Direct debit
 - NPower: £17.78 (£16.93 plus £0.85 VAT) Street lighting for October. Direct debit
 - L Hawkins: £37.50 Pavilion cleaning for December
 - EON Energy Solutions Ltd: £208.20 (£173.50 plus £34.70 VAT) Street lighting maintenance for quarter ending December 2024.
 - Buckinghamshire Council: £312 (£260 plus £52 VAT) Emptying of dog bins.
- 61.3. Members noted the following income for November: £45 Pavilion hire and £200.70 Padbury Through the Years book.
- 61.4. Members approved the Receipts, Payments and Summary Report including budget/actuals as at 30th November 2024.
- 61.5. Members agreed to appoint Mrs B Knight to carry out the internal audit for 2024-25, cost £200.
- 61.6. Councillor Green reviewed the bank reconciliations for November 2024.
- 61.7. Draft budget 2025-26 – Members agreed to amend the tennis club rent to £775 and then approved the budget for 2025-26.
- 61.8. Precept for 2025-26 – Members approved the precept of £36,000.
- 61.9. Members noted Barclays Bank are reducing their interest rates.
- 61.10. Members agreed that Councillor Murray be set up to authorise online payments.

62. Other Parish Council Business

- 62.1. Right of way lease – Members agreed to the signing of the lease, which was then signed by the chairman and witnessed.
- 62.2. Members noted the local government services pay agreement for 2024/25 has been announced. Clerk's back pay agreed and paid in November salary. New hourly rate from 1st November. Councillors have agreed that, with effect from 1st April 2025, the clerk's salary is increased to salary point 18, currently £15.84 per hour but rounded to £16.00 on account of the revised rate for point 18 when it is finalised sometime in 2025.
- 62.3. Members reviewed and approved the following: Accessibility Statement and Privacy Notice for the website and Code of Conduct policy. A small change

was made to the last paragraph of the Code of Conduct to make it more comprehensible.

- 62.4. Members agreed to not put the Scribe payments and receipts reports on the website due to accessibility issues. Members noted that they are available if residents wish to request copies.
- 62.5. Members approved the quote to replace a street light, cost £1599 plus VAT.
- 62.6. Members to agree a date to meet Callum Anderson MP – await dates.
- 62.7. Fix my street – Members noted no current issues.
- 62.8. Members agreed to the possibility of an event, organised by residents, taking place at the playing fields in either May, July or August.
- 62.9. Members noted that our website is WCGA 2.2 complaint. Members did not agree to proposals from our website provider for a site audit, left hand menu and FAQ page. It was noted that Councillor Burton had checked many of the website pages. A small number of changes were made or escalated to our website provider who corrected issues.

63. Funding

- 63.1. Community Boards funding application successful for the zip wire and springy – award letter confirmed on the 23rd September.
- 63.2. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Clerk to chase.

64. Contracts and Similar Matters

- 64.1 Devolved Services – Members agreed to continue for 2025-26 and to also take up the offer of a four year agreement.
- 64.2 Members agreed to extend the current agreement with Lynch Garden Services.

65. Meetings, Events and Training

- 65.1. Community Boards Meeting – 21st January, Councillor Burton to attend
- 65.2. North Bucks Parishes Planning Consortium – 22nd January, Councillor Green to attend.
- 65.3. Greener Padbury Group – AGM 3rd February, Councillor Murray to attend
- 65.4. Parish Liaison Meeting – 30th January, Councillor Burton to attend
- 65.5. Training – as details circulated.

66. Maintenance/Environmental Issues

- 66.1. Jobs around the village – Updated list circulated. Clerk to contact volunteers in the new year.

67. Highways

- 67.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.
- 67.2. Members agreed to purchase four community speed watch signs, cost £34.10 each plus delivery.
- 67.3. Members discussed inspection by an arboriculturist – quotes required once all the trees that were the responsibility of the Council had been identified.

68. Matters dealt with between meetings

- 68.1. Members confirmed agreement to place order for the new zip wire and springy following confirmation of funding. Order placed on 24th September.
- 68.2. Objection to planning application 24/02780/VRC – Variation of condition 13 (foul water drainage scheme) for development in Maids Moreton.
- 68.3. Responded to Freedom of Information request regarding the pavilion works. Members agreed additional information to be sent, as requested.

69. Dates of next meetings – Members noted:

11th February, 15th April, 13th May, 8th July, 9th September and 9th December.

Meeting closed at 8.30pm

Signed.....Chairman / Date.....

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/02136/APP – Householder application for dropped kerb and driveway - 4 Monument Cottages, Main Street. REFUSED
- 24/02852/APP – Householder application for two storey and single storey side extensions and conversion of existing garage – Dairy Lands, Main Street. APPROVED

List of payments paid between meetings:

- Octopus Energy: £133.25 deposit to set up account for pavilion
- TEEC Ltd: £199.79 website hosting
- P Molloy: £718.45 September salary and expenses (red spray paint, toilet roll and cleaning products, door mat, noticeboard, 5 x A4 picture frames and a poppy wreath)
- HMRC: £7.20 employee PAYE. Cheque 102476
- R Gough: £62.50 caretaker for September. Paid by standing order
- M Jackson: £55 securing gate for September. Paid by standing order
- L Hawkins: £25 September cleaning of pavilion
- C F Morris: £120 diesel for tractor
- Phillips Print: £218.10 Padbury Pump printing for October/November
- EON Energy Solutions Ltd: £208.20 street lighting maintenance for quarter ending 30th September
- NPower: £206.57 street lighting for August. Paid by direct debit
- NPower: £16.55 street lighting for August. Paid by direct debit
- L Hawkins: £25 October cleaning of pavilion
- Empire Landscape: £3750 works to footpath at playing field
- Wave: £85.09 water at the pavilion 15th July to 14th October. Paid by direct debit
- NPower: £15.96 street lighting for September. Paid by direct debit
- NPower: £224.91 street lighting for September. Paid by direct debit
- EON Next: £106.08 pavilion electricity (final bill). Paid by direct debit
- Stansgate Planning: £1577.40 planning consultant fee
- M Jackson: £55 securing gate for October. Paid by standing order
- R Gough: £62.50 caretaker for October. Paid by standing order

- P Molloy: £643.70 October salary & expenses (postage, envelopes and mobile top up)
- HMRC: £7.20 PAYE for October. Cheque 102477
- Lynch Garden Services: £530 verge mowing & playground mowing
- L Hawkins: £37.50 pavilion cleaning for November
- R Gough: £417.50 mowing the playing fields & hanging pictures in the pavilion
- Octopus Energy: £49.20 pavilion electricity for October. Paid by direct debit

DRAFT